

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD AT 7.30 PM ON MONDAY, 20 JULY 2020

#### ATTENDING ON-LINE:

Cllr. S A Barry (Chairman)

Cllr. R A Harper

Cllr. J A Hook

Cllr. E M Jones

Mr B J W Mackman (Clerk)

Cllr. P H F Powell

Cllr. C D Steward

#### **20/130 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR**

It was noted that no-one had put their name forward for co-option.

#### **20/131 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **20/132 – PUBLIC PARTICIPATION**

None.

#### **20/133 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

With all Cllrs. attending online there were no apologies.

#### **20/134 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15 JUNE 2020**

The minutes of the Parish Council meeting held on 15 June 2020 having been circulated prior to the meeting, were approved and will be signed at a later date.

#### **20/135 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR**

City Cllr. Anne Hook reported that: -

- The City of York Council has been sending detailed updates on what is happening because of COVID-19 and these have all been circulated to everyone, so you know what has been happening.
- I have started to go round the Ward to spot things which could be fixed while still carrying out social distancing and have reported three problems I found in Main Street.
- A new Focus newsletter will be coming round soon.

#### **20/136 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -**

*(a) The vegetation growing over the pavement in Millfield Lane (Min. 20/108a)*

No news to report on this subject.

*(b) The provision of "Happy Chat benches" (Min. 20/108b)*

The Clerk reported that he had ordered and received the signs. The location of the signs is minuted at 20/138f below.

(c) *The state of the pavement and road at the corner of Church Lane (Min. 20/108c) - (City Council informed June 2019 – Min. 19/181)*

It was agreed that this item would not appear on the next agenda.

(d) *Overgrowing hedges (Min. 20/108d) - (City Council informed May 2019 – Min. 19/159c)*

It was resolved that the Clerk should again report the four offending hedges to the City Council.  
**(Action Clerk)**

(e) *The condition of the road surface in Allerton Drive between Ebor Way and Montague Walk (Min. 20/108e) – (City Council informed February 2019 – Min. 19/058a)*

It was again agreed that the City Council be asked to reveal how high on the list of its priorities is the problem with this stretch of road and to point out that it is No. 1 on the list of this Parish Council priorities. **(Action Cllr. Barry & Clerk)**

(f) *Signs to local shops (Min. 20/108f) – (City Council informed March 2019 – Min. 19/087)*

Following the June Parish Council meeting Cllr. Steward had sent a press statement to The Press which had been published. Cllr. Hook confirmed that the signs were on order.

(g) *To note the response to the City Council re the consultation on the Parish Charter (Min. 20/108g)*

Cllr. Powell said that he did not expect to receive a reply until after the current coronavirus lockdown situation was relaxed to allow meetings again.

(h) *The replacement bollard at the corner of Ebor Way & Allerton Drive (Min. 20/112)*

It was noted that the bollard has been replaced.

(i) *The removal of the old Parish Council website (Min. 20/113)*

The Clerk reported that his computer is now able to receive and send emails from the email address associated with the new website. The providers of the old website are to be instructed to take down the website as soon as practicable. **(Action Clerk)**

(j) *To note that the event in August 2020 to celebrate the 75<sup>th</sup> Anniversary has been cancelled (Min. 20/116)*

Owing to the continued presence of the coronavirus, the need for social distancing, and the fact that the Poppleton Centre will not be re-opening until 1 September, the event has been cancelled.

(k) *The City Council's response to the Parish Council's concern about the caravans sited in the Green Belt (Min. 20/117) - City Council informed 18 June 2020)*

It was noted that the City Council's Planning Enforcement Officer had written to say that the Parish Council's concerns were being investigated.

## **20/137 – FINANCE**

(a) *Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 20 July 2020. The report reflected the receipts and payments below. The bank balances at 20 July were: -

Current Account	£500.00
Business Money Manager Account	£19,777.41
National Savings Investment Account	£15,419.72

(b) *To note accounts for payment (net of VAT);*

2229	Cancelled		£0.00
2230	Ken Falkingham	Repairs to cartshed roof and new fence post	£125.00
2231	Linda Cariss	Internal auditor's fee	£80.00
2232	James Mackman	Salary – July	£522.89
2233	HM Revenue & Customs	Income Tax - July	£130.60
2234	James Mackman	Expenses	£55.22
2235	Sleightholm Landscapes	Grass cutting per contract	£290.00

(c) *To receive a report on income received*  
None

(d) *To agree to release the £1,035 provided in the budget for the Poppleton Under Fives*  
This was agreed.

(e) *To confirm the release the £750 provided in the budget for St Everilda's' churchyard grass cutting*  
The payment was confirmed.

(f) *To agree to pay the Information Commissioners Office by Direct Debit so saving £5 per year*  
It was agreed that future payments to the Information Commission would be paid by Direct Debit. Cllrs. will sign the appropriate form in due course.

## **20/138 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Grass cutting.*

It was noted that the grass has been cut as per the contract except for the verge between the triangle and the pumping station. The Clerk reported that the contractor's machine had suffered a breakdown and that the verge will be cut within the next ten days.

(b) *The management of Warren Lea*

The vegetation both side of the footpath through the Lea needs to be strimmed. The Clerk is to speak to the contractor. **(Action Clerk)**

(c) *The management of the Common Land*  
No report.

(d) *Allerton Drive garden*  
No report.

(e) *The Moat Fields – including the removal of the sheep and the suggested bridleway*  
It was noted that there are sheep on the Moat Fields again and the grass has been cut.

(d) *The Cartsheds –*

*i. To confirm the approval of the roof repairs*

It was noted that Ken Falkingham had replaced a tile in the cartshed roof.

*ii. To consider if repairs to the crack in the end wall are needed*

Cllrs. had received a photograph of the end wall of the cartshed showing a crack in the mortar stretching diagonally from the ground to the top right-hand corner. It was agreed that a

structural engineer be consulted as to the severity of the problem and to offer a solution to remedy it. **(Action Cllr. Barry and Clerk)**

*(e) The Wildlife Area confirm new post*

It was noted that Ken Falkingham had replaced a failed upright post in the fence in front of the pond.

*(f) To agree which three seats will be designated "Happy to Chat" seats*

It was agreed that the three signs should be placed as follows. The back of the seat on front of the pond, the back of the seat closest to the War Memorial and the front of the seat opposite the Dodsworth Hall. Ken Falkingham is to be asked to carry out the work. **(Action Clerk)**

#### **20/139 - TO CONSIDER COUNCILLOR AND CLERK TRAINING**

It was noted that the YLCA is holding training sessions online during the coronavirus pandemic and that Cllrs. are notified of these.

#### **20/140 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

No reports.

#### **20/141 - TO AGREE THE CONTENT OF THE NEWSLETTER**

It was agreed to defer discussion on this subject until the coronavirus restrictions are removed..

#### **20/142 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*20/142/01 - It was noted that the correspondence received since the June meeting, as listed below, had already been circulated to the Councillors.*

- (a) CYC - regular updates on COVID 19
- (b) Explore York Libraries & Archives - Update on revised service
- (c) North Yorkshire Police, Fire & Crime Commissioner - AJ1 Project Road Safety Fund
- (d) Older Citizens Advocacy - Leaflet & poster
- (e) Older Citizens Advocacy - Invitation to AGM on 3 September
- (f) Poppleton Community Trust - Re-opening 1 September
- (g) YLCA - White Rose Updates
- (h) YLCA - Hag Wood question
- (i) YLCA - New Model Code of Conduct consultation

*20/142/02 - The Clerk referred to the following item of correspondence*

- (a) Zurich Insurance - Confirmation of receipt of payment

#### **20/143 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Owing to the continued need for social distancing because of the COVID-19 pandemic there are no known forthcoming meetings.

#### **20/144 – TO CONSIDER MINOR MATTERS**

- (a) Cllr. Jones reported that she had resigned as a Governor of the Manor Academy.
- (b) It was noted that the Youth Club has been told that it will not be able to use the school premises as a meeting place.

#### **20/145 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

The question of who is to be responsible for updating the website with regards to items relating to the village.

**20/146 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting would be held online on Monday 17th August.

The meeting closed at 8.35pm.

Chairman.....

Date.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG  
Tel: 01904 399277 - email: netherpoppletonclerk@poppleton-pc.org.uk

DRAFT